



Town of Garrett Park
PO Box 84
4600 Waverly Avenue
Garrett Park, MD 20896

Regular Meeting of Town Council
Public Teleconference

Town Council Meeting: January 11, 2021

MINUTES

Call to Order (7:37 PM) – Mayor Kacky called the meeting to order at 7:37 PM. Present on the call were Councilmembers Gerilee Bennett, Mario Grande, Stephen Paczkowski, Phil Schulp, and Dan Simons. Also on the call were Interim Town Manager Debi Sandlin, Bugle Reporter Ed Lincoln, and approximately five residents.

Approval of Agenda (7:37 PM) – The agenda was amended to add an update on stormwater management and remove land use; there was a motion to approve the agenda with changes, and the motion was approved.

Approval of Minutes (7:39 PM) – The December 14, 2020 Town Council minutes were approved.

Presentation by Ms. Allision Fultz – Train Whistle (7:40 PM) – Councilmember Simons introduced Ms. Allision Fultz, a consultant retained to provide options for addressing locomotive horn noise. Ms. Fultz noted that the Rokeby Avenue and Garrett Park Station crossings are classified as private crossings and fall in a gray area and are not regulated by federal or state standards requiring horn use, but CSX rules would apply.

Ms. Fultz highlighted two options for the Town to consider: 1) Negotiate an agreement with CXS to prohibit horns except in the case of an emergency, or 2) Seek re-designation and pursue an FRA quiet zone. To seek a re-designation, a risk assessment would need to be completed and demonstrate how any significant risk would be compensated through other means. Both options would require substantial conversations with CSX.

Presentation by Residents (8:20 PM) - None

Action (8:20 PM)

- *Second Reading and Adoption of Ordinance 2021-01 – Amendment of Chapter 4- Building, Housing and Business Regulations* - Interim Town Manager Debi Sandlin introduced the second reading of the change to ordinance 2021-01 – Amendment of Chapter 4 – Building, Housing and Business Regulations as amended. Councilmember Paczkowski discussed the change made to the Ordinance at the December meeting and answered questions by Councilmember Bennett. Councilmember Schulp motioned to approve the adoption of the ordinance as amended to correct the ordinance title. The motion was seconded by Councilmember Simons. The motion was approved.

New Business (8:24 PM) – No new business.

Town Updates (8:25 PM)

- *SRTS Project Update (8:25 PM) – Mayor Kacky.* The concrete subcontractor is being brought back to make a few corrections on the punch list, predominantly located alongside the curb on the new sidewalk at the intersection of Oxford and Shelly Court. The Town is still looking at fixing the crosswalk painting at the top of Montrose and the Montrose Triangle; and Ryan Treat, contract Project Manager, is working on completing audit documentation with Patriot.
- *Archives (8:25 PM) – Councilmember Schulp.* Archives has captured over 175 handwritten pages that have been transcribed. Town contract Archivist Claire McDonald has added up the amount of research requests she handled in 2020, the total was 37 hours, up from 30 in 2019. Topics included storm drains, the bridge, specific houses and streets, early residents of Garrett Park, and the general history of the area.
- *Town Hall Renovations (8:29 PM) – Councilmember Paczkowski.* Councilmember Paczkowski is still working on the renovation plans and will set a date for the meeting on Town Hall. He encouraged residents to read the January Bugle article written by the Town Historic Preservation Committee regarding how historic preservation works in the Town and the County.
- *Train Horn (8:30 PM) – Councilmembers Simons.* Councilmember Simons requested that a 20-minute Council discussion be placed on the February agenda to discuss the options presented by Ms. Fultz.
- *Stormwater (8:31 PM) – Councilmember Grande.* We did not receive a draft bid set for the end of Rokeby from Clark/Azar until right around the holidays. The document is currently being reviewed by Town resident Mr. Berry and will be shared with Council. He also stated we have received the stormwater drain inventory map and this will be shared with Council.

Town Managers Financial Report & Town Manager's Report (8:33 PM) - Interim Town Manager Debi Sandlin stated the December Revenues, Operations, and Capital Budgets are at expected levels; total revenues and expenses are within projections. Manager Sandlin informed the Council she is working with Town Manager Andrea Fox to introduce a mid-year budget adjustment ordinance with a strawman version at the February Town Council meeting.

Mayor Kacky adjourned the meeting at 8:34 PM.



Signed,

Andrea Fox

Andrea Fox, Clerk-Treasurer